



St. John's Church of England Primary School

Job Title: Class Teacher for EYFS

Actual Salary Range: Main Pay Scale – Outer London

Job Description

The Class Teacher is expected to undertake all the professional duties of a teacher, under the terms and conditions specified in the School Teachers' Pay and Conditions Document 2012 and under the reasonable direction of the Headteacher.

In fulfilment of all responsibilities and duties, the Class Teacher must show a commitment to the aims, policies and ethos of the school, and strive to maintain these through personal conduct and effective relationships with colleagues and pupils.

This job description identifies the responsibilities of the post of the Class Teacher. It will be reviewed annually by the Headteacher and may be subject to amendment as the needs of the school requires, but only after full consultation with the Headteacher and Governors.

London Diocesan Board and school grievance procedure applies in relation to any dispute arising in connection with this job description. The duties outlined in this job description are in addition to those covered by the latest School Teachers' Pay and Conditions Document.

Job Purpose:

1. To have an excellent knowledge and understanding of the key teaching and learning aspects in EYFS within a vertically grouped setting of Reception and Nursery pupils working together.
2. Plan effectively to meet the needs of all pupils (Reception & Nursery), ensuring teaching methods build on prior learning and has clearly identified learning objectives.
3. Ensure that learning is differentiated to both challenge and support learners to make progress.
4. Be able to set clear targets, based on prior attainment, for pupils' learning.
5. Provide consistently good conditions for learning where resources are well organised and accessible.
6. Ensure planning identifies the role of other adults and that they are directed effectively and support learning.

7. To have a good understanding of the levels of attainment across the school in vertically grouped classes and how to plan lessons to meet the needs of all pupils in EYFS.
8. To work closely with the SENCO in developing and implementing effective provision for all pupils within the EYFS and in doing so be able to write clear individual educational plans for SEND pupils.
9. To utilise knowledge and understanding of new developments and initiatives when considering their impact on teaching and learning in the school, especially within the EYFS.
10. To ensure that data within the EYFS is used effectively to further improve the quality of teaching and learning.
11. To provide and contribute to oral and written reports and assessments.
12. Maintain good order and discipline among the pupils, managing behaviour effectively to ensure a good and safe learning environment.
13. Provide cover, in unforeseen circumstance that another teacher is unable to teach.
14. Take responsibility for ensuring that children's wellbeing is paramount.
15. To actively support the distinctive Christian character of our school.
- 16.** Promote the school's code of conduct amongst pupils, in accordance with the school's behaviour policy.
17. Implement agreed school policies and guidelines and ensure that safeguarding and equal opportunities are implemented in the classroom and throughout the school.
18. Support initiatives decided by the Leadership Team.
19. Make a positive contribution to the wider life and ethos of this church school.
20. Ensure you work in partnership with parents and keep them informed of their child's progress and attainment.
21. Take part in the school's appraisal procedures.
22. Collaborate and work with colleagues and other relevant professionals within and beyond the school.
23. Develop effective professional relationships with colleagues within a very small school setting.